

7.3.1
Northern New Mexico College
New Degree Program Approval Form

Form NNMCM1001- rev1005 (New Degree Program Approval)

Type in the designated areas. Please do not alter any element of the form.			
1*	Initiator:		Date:
2*	Subject area:		
3*	Academic division:		
4*	Proposed title for New Curriculum Program:		
5*	To begin	Semester:	Academic Year:
6*	Degree or certificate to be offered:		
7*	Program catalog description:		
8*	Tentative timeline for program implementation:		
NEED			
9	What are the College's strengths that would support offering the program (e.g., trained staff, facilities, adequate budget, sustainability, etc.)?		
10	What are the College's weaknesses that must be overcome so as to offer the program?		
11	What are opportunities external to the College that support the new program (e.g., employer data, demographics, numbers of prospective students, etc.)?		
12	What are the threats external to the College that would need to be dealt with (e.g., competitors' programs, demographic shifts, etc.)?		
13*	Statement of fit with College mission, strategic goals, and strategic initiatives:		
<p>* A partially completed proposal (short form) may be submitted to obtain and "Approval Pending Additional Planning" status which will determine the degree of feasibility of offering a particular degree program. If the Office of the President approves "pending additional planning" then a complete proposal may be submitted for approval/denial. This short-form" must include the criteria marked with an asterisk (*) as indicated on Form NNMCM1001-rev1005.</p>			
CURRICULUM			
14	Program mission:		
15	Program goals:		
16	Program outcomes:		
17	Program matrix (outcomes by courses in the major):		
18	Coordination with other College programs:		
19	Articulation to other institutions:		
20	What plans, if any, are there for alternative delivery of courses (e.g., distance learning)?		
ASSESSMENT			
20	Plan for program assessment:		
SUPPORT AND SUSTAINABILITY			
21	Faculty and facility needs (including classrooms):		
22	Annual budget:		

23	Plans for sustainability:
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CONCURRENCES					
Advisory Committee Chair	/	/ Yes	/	/ No	Date
Justification					
Curriculum Committee Chair	/	/ Yes	/	/ No	Date
Justification					
Provost	/	/ Yes	/	/ No	Date
Justification					
Faculty Committee Chair	/	/ Yes	/	/ No	Date
Justification					
Librarian	/	/ Yes	/	/ No	Date
Justification					
Registrar	/	/ Yes	/	/ No	Date
Justification					
Facilities & Dorms Committee Chair	/	/ Yes	/	/ No	Date
Justification					

APPROVALS

Office of the President / / Approval to Implement / / Denial 1st Review / / Approval Pending Additional Planning	Date
Justification for approval or denial	
Office of the President / / Approval to Implement / / Denial 2nd Review / / Approval Pending Additional Planning	Date
Justification for approval or denial	
Higher Education Department (For Graduate Programs Only) / / Approval / / Denial	Date
Justification for approval or denial	
Board of Regents / / Approval / / Denial	Date
Justification for approval or denial	
Feedback to Institution	